

1 Sandown Planning Board
2 Minutes
3 June 18, 2019
4

5 **Date:** June 18, 2019

6 **Place:** Sandown Town Hall

7 **Members Present:** Ernie Brown- Chairman, John White- Vice Chair, Ed Mencis-
8 Secretary, Bill Gannon, Leo Reynolds, Tricia Edris-Alternate, Bruce Cleveland- Ex-
9 Officio

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11 **Members Absent,**

12 **Also, Present:** *Melyssa Tapley- Administrative Assistant*
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14 **Opening:** Mr. Brown opened the meeting at 7:00 p.m.

15 Mr. Brown led the pledge of allegiance.

16 Mr. Brown performed the roll call.
17

18 **Review of the 5/21/19 Minutes**

19 **MOTION:**

20 Mr. White made a motion to accept the 5/21/19 minutes as amended. Mr. Gannon second
21 the motion. Mr. Brown called the vote. All in favor. The motion passed. Mr. Reynolds
22 abstains.
23

24 **Correspondence**

- 25 • **Rockingham County Conservation District 2018 Annual Report**
- 26 • **DES Newsletter on Supply Lines with the Source**
- 27 • **Public Hearing Notice from Hampstead regarding the Final Report from the**
28 **Large Groundwater withdrawal Permit Application. Public Hearing will be**
29 **held Wednesday June 26th at 6:30 p.m. at the Hampstead Middle School.**
30

31 **Bob Downing-21 Round Hill Road**

32 Mr. Downing came before the Planning Board expressing interest in joining the Planning
33 Board. Mr. Downing is new to Town and would like to be a part of the Town and help in
34 any way he can.

35 Mr. Downing also expressed his concern about the Large Groundwater withdrawal that
36 Hampstead Area Water Company did at Angle Pond Woods Condominium Association.
37 Several residents in Sandown are concerned that the withdrawal will affect them and
38 even though the withdrawal is in Hampstead do Sandown Residents have a say in what is
39 going on? The Planning Board strongly encouraged Mr. Downing to attend the Public
40 Hearing on the 26th and to submit his questions and concerns so they can be heard at the
41 Public Hearing.

42 The Public is welcome to attend the Public Hearing on June 26th at the Hampstead
43 Middle School and if anyone has questions regarding the proposed withdrawal they
44 should be directed to Dan Tinkham of Emery & Garrett Groundwater Investigations.

45 Questions regarding the large groundwater withdrawal permitting process should be
46 directed to Andrew Koff from the Department of Environmental Services.

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48 **Old Business**

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50 **Discussion Regarding Section 9.23 of the Sandown Subdivision Regulation/ 51 Recreational Accommodations for Subdivisions.**

52

53 Deb Brown- Recreation Director came back before the Planning Board. At the last
54 meeting Ms. Brown came before the Planning Board to go over Section 9.23 of the
55 Sandown Subdivision Regulations/ Recreational Accommodations for Subdivisions.
56 When a builder comes before the Planning Board with a Subdivision, they either must
57 have Recreation Facility in the Subdivision or can request a waiver and give a Rec
58 Donation in the place of Recreation Facilities. Ms. Edris asked for clarification on what
59 the donations are used for and about how much developer donations come in each year.
60 Ms. Brown was able to go back as far as 2012 to get the records. Ms. Brown handed out a
61 spreadsheet showing the Revolving Recreation income and expenses for 2012 to 2018.
62 The developer donations are set aside and used for any major repairs or improvements to
63 any Recreational Facilities or Buildings in Town. Ms. Brown gave an example of what
64 the money is used for. The well up at Miller Field needed to be replaced which costed
65 \$10,000 and that money came from the collection of developer donations instead of going
66 to the Town and asking for the money to repair the well. The Planning Board has seen a
67 lot on one to two lot subdivisions with request for waivers from section 9.23 because
68 putting in rec accommodations on a one lot or two lot subdivision is not possible. The
69 Planning Board is working on clarifying section 9.23 of the Sandown Subdivision as they
70 are seeing a lot of one to two lot subdivisions and requests for waivers from section 9.23
71 and to help Rec bring in donations to help maintain the Rec Fields and Rec building.

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73 **Review of Capital Improvement Plan**

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75 A Capital Improvement Plan is like a wish list. The In an effort to prevent spikes in our
76 property taxes while maintaining and improving our infrastructure the Sandown Planning
77 Board is reviewing and updating Sandown's Old Capital Improvement Plan. The goal is
78 to have this plan used by the town's Board of Selectmen and budget committee to serve
79 as a vital tool in planning for future large expenditures. Mr. White talked to all the
80 Department Heads and asked for a list of items and prices each Department will need in
81 the future. The CIP will help the Town budget the funds for the different equipment and
82 resources each Department needs. Ms. Tapley took all the information Mr. White
83 received and plugged it into the CIP. Ms. Tapley also made a separate spreadsheet of the
84 projects and equipment that have been done on the Old CIP. Mr. Cleveland will talk to
85 Artie Genualdo the DPW Director about some items Mr. Genualdo has added to the CIP.
86 Mr. Cleveland will also talk to the Fire Department about their New Ambulance and what
87 new truck they will be needing in the future. When the Planning Board has the CIP where
88 it needs to be, they will then be sharing it with the Board of Selectman and the Budget
89 Committee in hopes this plan can be used through out the budget season. Mr. Cleveland
90 suggested if the CIP is going to be used for this year to have the CIP finalized by the end

91 of July. Ms. Tapley and Mr. White will be working on fixing some information on the
92 CIP and have it read for a Public Hearing at the next Planning Board meeting July 16th.

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94 **Adjournment**

95 Mr. Mencis made a motion to adjourn. Ms. Edris second the motion. Mr. Brown called
96 the vote. All in favor. The motion passed. Meeting ADJOURNED at 8:44 p.m.

97

98 Respectfully Submitted,

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100 Melyssa Tapley